

—ALL SAINTS—
MARGARET STREET



**Meeting of Parishioners to be held on Sunday 18th October 2020 at 12:15pm
in the Church immediately after Sung Mass**

AGENDA

1. Prayers.
2. Choosing of a chairman and a clerk to take the minutes of the meeting.
3. To confirm the minutes of the meeting held on 31st March 2019.
4. Churchwardens Measure 2001 Section 3: disqualification after six periods in office.
5. To elect Churchwardens for the year 2020-2021.

**Annual Parochial Church Meeting
to be held immediately after the meeting of parishioners**

To be chaired by the lay Vice-Chair of the PCC

AGENDA

1. Apologies for absence.
2. To confirm the minutes of the meeting held on 31st March 2019.
3. Matters arising from the minutes, not on the agenda.
4. To receive from the Parochial Church Council:
 - a. The annual report and audited financial statements of the Council for year ending 31st December 2019*,
 - b. A report on the fabric and articles of the Church*,
 - c. A report on changes in the Electoral Roll since the last annual parochial church meeting,
 - d. A report on the proceedings of the Deanery Synod*.
5. To elect three representatives to serve on the Deanery Synod for a three-year term 2020 – 2023.
6. To elect five members of the laity to serve on the Parochial Church Council for the years 2020-2023.
7. To appoint an auditor for the year 2020-2021.
8. To consider reports from the All Saints Foundation*, the All Saints Church Marylebone Choir & Music Trust* and the All Saints Club*.
9. Any other admissible business.

**Reports published and circulated in August 2020.*

All Saints Margaret Street

Minutes of the Meeting of Parishioners held on Sunday 31st March 2019 at 1:02pm in the Church

Present: Reverend Prebendary Alan Moses (Vicar and Chair), Reverend Dr Michael Bowie, Reverend Julian Browning and 88 parishioners.

1. Prayers

The Vicar opened the meeting with prayer.

2. To confirm the minutes of the meeting held on 22 April 2018

The minutes were approved with no amendments.

3. Churchwardens Measure 2001 Section 3: disqualification after six years in office

The Vicar reminded those at the meeting that there is no requirement to reconfirm the resolution allowing Churchwardens at All Saints to serve for more than six years. He mentioned that the Hon. Secretary was to have published guidance for Churchwardens in advance of this meeting, but that he will give a short statement later.

4. To appoint Churchwardens for the year 2019-2020

John Forde and Chris Self had been nominated prior to the meeting. As there had been no other nominations, John Forde and Chris Self were appointed as Churchwardens.

John Forde mentioned that he has served many years and that he hopes a younger person will come forward in the future.

The Vicar read from canon law regarding the responsibilities of Churchwardens that “they shall use their best endeavours by example and precept to encourage the parishioners in the practice of true religion and to promote unity and peace among them. They shall also maintain order and decency in the church and churchyard, especially during the time of divine service.”

He mentioned the unique abilities that each of our Churchwardens brings to the role, pointing out that their duty is only to fulfil statutory requirements, but that the burdens laid on ours are considerable; serving for too long can take a toll. He briefly reviewed the demands on Churchwardens 100 years ago.

There being no other business, the Chair closed the meeting at 13:13

All Saints Margaret Street

Minutes of the Annual Parochial Church Meeting held on Sunday 31st March 2019

This followed immediately after the Meeting of Parishioners

Present: Reverend Prebendary Alan Moses (Vicar and Chair), Reverend Dr Michael Bowie, Reverend Julian Browning and 88 parishioners.

1. Apologies for absence

Richard Dibley, Mark Fleming, Nicholas Gralka, Colin Menzies, Mika Mochizuki, Allie Reddington, Marcus Reddington and Jeremy Thorp sent apologies.

2. To confirm the minutes of the meeting held on 22 April 2018

The minutes were approved with no amendments.

3. Matters arising from the minutes, not on the agenda

The Vicar asked if there were any further matters arising not on the agenda. None were raised.

The Vicar moved item 5 forward in the agenda to allow the election to take place in time for the results to be presented later in the meeting. Fr Bowie and Fr Browning were appointed as tellers.

4. To receive from the Parochial Church Council

- a. An annual report and audited financial statements for the year ending 31 December 2018.

The Hon. Treasurer summarised the financial reports which show an effective loss of £17,500 in relation to unrestricted funds as a result of unanticipated expenditure. This has reduced PCC reserves to a bare minimum now although they had built up over the past couple of years. The PCC will need to take care in the management of expenditure in this year and future years.

In 2019 we are anticipating expenditure of £400,000 as follows: Common Fund contribution of £148,500, Choir & Music costs of £116,000, office and administration costs of £59,000. In the past rising costs have always been met with rising giving, but it is not clear whether this will continue. General giving with tax reclaims is anticipated as being £225,000. Rent brings in approximately £95,000 and there are grants from the All Saints Church Marylebone Choir & Music Trust of approximately £60,000.

Our Common Fund contributions are generous in that we give £23,000 over our standard costs; the PCC will consider the level of contribution later in the year. Later in the year, a grant may be requested from the All Saints Foundation for maintenance and testing, and the PCC need to continue to look at the ability of our properties to generate income as a way to cover the increase in costs.

The Hon. Treasurer mentioned that reports have been received from the Choir & Music Trust, the Foundation and the All Saints Club. He thanked the auditors and the Parish Administrator who has continued to look at ways in which income can be generated from the PCC properties.

The Vicar encouraged those present to seriously consider enrolling in the Parish Giving Scheme which can reduce the time spent on Gift Aid administration and help reduce bank charges. An automatic inflationary increase is possible, but not required.

The Vicar remarked that past benefactors have left money to the Choir & Music Trust and the Foundation. He expressed hope that the church will benefit from further generosity but said that we do need to take seriously our financial responsibility.

Proposed by Aiden Hargreaves-Smith, the Hon. Treasurer was thanked for his many hours of work and extremely valuable contribution to the parish.

- b. A report on the fabric and articles of the Church

John Forde submitted the Churchwardens' report on fabric and articles and gave a summary. He mentioned that the church architect, Colin Kerr would be moving into a consulting role and Karen Butti would be taking on his workload at Thomas Ford & Partners.

- c. A report on changes in the Electoral Roll since the last annual parochial church meeting

The electoral roll has recently been renewed: it had been 226; and now stands at 158. The Vicar thanked Kate Burling for her work as Electoral Roll Officer.

- d. A report on the proceedings of the Deanery Synod.

Frances O'Neil gave a report which is appended to the annual report. She asked if there are questions about her summary of the three meetings held last year.

Regarding the Red Day campaign, Cedric Stephens mentioned places where people of faith are persecuted, and that 80% are Christians. The Child of War exhibition raised £3,800 which went to help people in Syria. This year's processions are *Corpus Christi*, Assumption and the Walk of Peace which is on Saturday 23 November.

5. To elect five members of the laity to serve on the PCC for the years 2019-2022

Fr Julian and Fr. Michael, having been appointed as tellers, read out the results of the vote carried out earlier in the meeting. The nominees were Charlotte Black, Patrick Hartley, Ian Lyon, Christopher Swift, Jeremy Thorp and Shawn Welby-Cooke. Those elected were Charlotte Black, Patrick Hartley, Ian Lyon, Christopher Swift and Shawn Welby-Cooke.

6. To appoint sidespersons for the year 2019-2020

The meeting was content to appoint the proposed sidespersons listed below.

7. To appoint an auditor for the year 2019-2020

Because Civvals has proven efficient, the Hon. Treasurer suggested we continue with them. Robin Clutterham proposed and Quentin Williams seconded the reappointment which was approved without dissent.

8. To review reports from the All Saints Club, the All Saints Foundation and the All Saints Church Marylebone Choir and Music Trust

John Forde summarised the activities of the All Saints Foundation; the summary report will be filed with these minutes. He mentioned the PCC policy on legacies: they are earmarked for significant projects, not general funds. He encouraged those present to consider a bequest to All Saints or to the All Foundation.

Geoffrey Woodcock gave a report on the All Saints Church Marylebone Choir & Music Trust, which will be filed with these minutes. There has been a £168,000 loss on value of its investments due to a fall in the stock market. Financial advisors believe income should be steady during the year. He encouraged those present to support the Foundation during their lifetimes.

Kate Hodgetts presented the report for the All Saints Club, to be filed with these minutes. She drew the meeting's attention to the club accounts which include income from the bar, courtyard refreshments and lunches, which could earn more with sufficient volunteers. The club opens on a regular basis after High Mass, Evensong and major festivals. After rent was paid to the PCC, the club's profit is donated toward upgrades to the equipment for hospitality and events at the church. She highlighted that Robin Clutterham is the new Hon. Treasurer. She urged those present to volunteer to help with hospitality and events as a part of the church's welcome. She mentioned this is one of the reasons that people who visit only occasionally are known and remembered by people who attend regularly.

Kate Hodgetts mentioned that the All Saints Club made a donation to the festival appeal. The Club provided wine at no cost for Corpus Christi, Assumption and other events. The bar will be open for 20 to 30 minutes after this service.

9. Any other admissible business

Proposed by Paul Weston, the Vicar was warmly thanked, as well as all the officers and members of the PCC.

Robin Clutterham encouraged new teams to volunteer to prepare parish lunches, mentioning the account with a catering service where they could order prepared meals to be heated and served.

The Vicar mentioned his retirement and that the resolution has to be revisited during the vacancy before any appointment is made.

The Vicar thanked the Hon. Secretary for his work throughout the year.

The Vicar thanked all volunteers. He pointed out that the parish is very dependent on volunteers.

Many in the meeting commended the continuing high standard of music at All Saints.

There being no other business the meeting concluded at 1:58 pm.

SIDESPERSIONS

The following were proposed for appointment and unanimously approved:

Christine Brown	Mika Mochizuki
Rachael Brown	Elaine Norman
Yvonne Craig	Frances O'Neil
Gillian Dare	Philip Payne
Sue Feakin	Pat Philips
Monica Hall	Keith Postance
Jean Harmsworth	Colin Prosser
Kate Hodgetts	James Shrimpton
Satomi Horiuchi	Christopher Swift
Andrew Lane	Juliet Windham
Margaret Leggett	Geoffrey Woodcock
Peter Little	Clive Wright
Colin Menzies	

ALL SAINTS MARGARET STREET LONDON W1

**REPORT TO THE ANNUAL PAROCHIAL CHURCH MEETING ON THE REVISION OF
THE ELECTORAL ROLL, SEPTEMBER 2020**

The Roll was closed for revision between Wednesday the 23rd day of September 2020 and ending on Monday the 28th day of September 2020.

Since the formation of the new roll in 2019, when the Roll numbered **158**, there have been **12** additions to the Roll and **5** deletions.

The deletions are as follows:

Jean HARMSWORTH RIP

Clive WRIGHT RIP

Richard DIBLEY RIP

Deirdre CANDLIN RIP

Theresa MOSES Formerly resident in the Parish and now living in another part of the country.

The Roll now laid before the meeting stands at **165**.

Catherine T Burling (Miss)
Electoral Roll Officer

29th September 2020